



JOB DESCRIPTION

COMMITTEE MEMBER

The Role

The collective role of the Committee members is to ensure the effective running of Knutsford U3A, and to have a care for the safety and wellbeing of members, through establishing appropriate policies and by following good practice.

General

- To attend Committee meetings as often as possible, which are currently held on the fourth Thursday afternoon of each month (except July and December) at 2pm in room 5 of the Knutsford Methodist Church.
- To participate in discussions to enable decisions to be made.
- To be involved in occasional U3A functions.

There are a range of particular roles that Committee members may take on to suit their interests and aptitudes, all of which help to ensure the smooth running of the organisation.